

**Minutes of the (Regular) Meeting of the
Brown Township Board
September 14, 2022**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:00 p.m. on September 14, 2022.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, and Paul Wondolowski were present. Others in attendance were Sylvester Wood from the Planning Commission, Karla Smith-Kasten from Bay Area Recycling for Charities and Megan Scott.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

Megan Scott wanted to come and introduce herself. She is campaigning for County Commissioner for the 3rd District which covers Brown, Dickson and Norman Townships.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the August 10th, 2022 meeting; Paul Wondolowski seconded. Motion carried. Tim Joseph made a motion to approve the minutes of the August 10th, 2022 Public Hearing; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that he met with Matt Biolette and Pam Tompke at the Schoolhouse Cemetery to see about getting some of the graves re-monumented. He will also be getting an estimate on getting everything digitalized so we can get a better map on where graves and roads are. Paul also met with the architect to get an estimate for a gazebo. It was suggested that a roof connect the gazebo to the hall. There was a land use permit #1445 on River Road for a 20 x 30 garage and another land use permit #1446 on Rose Road for a 40 x 60 pole barn.

Clerk – Deborah Knutson reported that she is starting to get quite a few requests for Absentee Applications for the November 8th election. She was able to get 3 Ordinances on the website – Planning Commission Ordinance, ORV Ordinance and Junk Ordinance. She will continue to work on getting more of them on the website in the upcoming month. She will also be working with Pam Tompke later this month on a Cemetery Ordinance. She gave an update on the MRA and has received a Contract for Services from MRA that she has turned over to the Attorney for review.

Treasurer – Lani Millsap presented financial reports showing check #14192 to #14222 for payments. Total disbursements of \$13,004.88. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$497,656.17.

Assessor – No report at this time.

Planning Commission – Sylvester Wood from the Planning Commission handed out the completed Zoning Ordinance to the board members for review. He asked that they look over this month and turn back over with questions or suggestions.

7. Old Business

Reimbursements for Marijuana Account – This was still not able to get taken care of this month, so it will be tabled again. Lani Millsap made a motion to table the reimbursements for the Marijuana account until next month; Tim Joseph seconded. Motion carried.

8. New Business

- a. **Recycling Contract** – Karla Smith-Kasten came from Bay Area Recycling for Charities to give an update and to ask that we renew our contract for either a 1- or 2-year term. The amount is still \$18 per household per year and this amount will be locked for 2 years for the 2-year contract. She also reported that there were contamination issues in the past for Brown Township but those problems seem to be resolved since the new recycling bins were introduced. Tim Joseph made a motion to renew the recycling contract for a 2-year term; Paul Wondolowski seconded. Roll call vote: 5 – yes; 0 – no. Motion carried.
- b. **Roads – ARPA Funds** – It was decided that all of the ARPA Funds be used for Road Repair. Deborah Knutson made a motion to move the ARPA Funds over to the Road Repair Account; Tim Joseph seconded. Roll call vote: 5 yes; 0 – no. Motion carried.
- c. **Road Maintenance** – There was more discussion about the condition of roads. Johnson Road east of Chief Road the pavement is cracking and may need to be addressed before it gets worse. There was also a suggestion that Kerry Road be paved from US-31 to Milarch Road about a ½ a mile to connect to the pavement. Paul Adamski will talk to the Road Commission about getting estimates on some of these ideas.

9. Discussion Period

Smitty's Tree Service will be coming September 21st to start working on the trees in the Schoolhouse Cemetery.

10. Upcoming Events

Next Board Meeting – October 12th – 7:00 p.m.

11. Adjournment – Tim Joseph made a motion to adjourn at 8:05 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – October 12, 2022