

**Minutes of the (Regular) Meeting of the
Brown Township Board
March 8, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:03 p.m. on March 8, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Lani Millsap - Treasurer, Tim Joseph - Trustee and Paul Wondolowski - Trustee were present. Others in attendance were Melissa Hughey - Deputy Treasurer, Sandra Nelson – Secretary of the Planning Commission and Dursa Marshall – Director of the Manistee Recreation Association.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the February 8, 2023 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that he got a Land Use Permit (#1452) for a new home in the Glen Acres Subdivision on Bialik Road.

Clerk – Deborah Knutson reported that it's been a quiet month. She is concerned about the 9-days early voting that will change future elections. As far as she knows there will be no elections for 2023.

Treasurer – Melissa Hughey (Deputy) presented financial reports showing check #14353 to #14380 for payments. Total disbursements of \$24,612.67. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current balance of \$455,575.52. Lani Millsap concluded training with Melissa Hughey on Monday and everything has been handed over to her.

Assessor – No report was given.

Planning Commission – Sandra Nelson reported that the Planning Commission met Monday and discussed goals and strategies for the future. The Zoning Ordinance is still with the Attorney.

7. New Business

- a. **Treasurer Resignation** – Tim Joseph made a motion to accept Lani Millsap's Resignation; Paul Wondolowski seconded. Roll call vote – 5 – yes/0 – No. Motion carried.
- b. **Treasurer Appointment** – Tim Joseph made a motion to appoint Melissa Hughey as Treasurer; Lani Millsap seconded. Roll call vote – 5 – yes/0 – No. Motion carried. Lani Millsap exited. Melissa Hughey took over as Treasurer.
- c. **Manistee Recreation Association** – Dursa Marshall, Director of the Manistee Recreation Association, came to talk about MRA's programs for the coming year. There will continue to be many of the programs that were held every spring and summer with the addition of adult programs and summer camps. Deborah Knutson made a motion to agree to the yearly

service that the MRA would provide to Brown Township and pay \$1,750 from March 2023 to December 2023; Paul Wondolowski seconded. Roll call vote – 5 – yes/0 – No. Motion carried.

- d. **Household Hazardous Waste Program** – Tim Joseph made a motion to pay \$300.00 to the Manistee, Mason, and Oceana Conservation Districts for the Hazardous Waste program; Paul Wondolowski seconded. Roll call vote – 5 – yes/0 – No. Motion carried.
- e. **Lyman Road** – The Lyman Road project from the highway to the boat ramp was going to be \$130,000 but it came in \$56,000 cheaper. The new cost will be \$117,699.73. Tim Joseph made a motion to sign the agreement for the Lyman Road project; Paul Wondolowski seconded. Roll call vote – 5 – yes/0 – No. Motion carried.

8. Discussion Period – There was discussion held about various different things.

9. Upcoming Events

Next Board Meeting – April 12, 2023 – 7:00 p.m.

10. Adjournment – Tim Joseph made a motion to adjourn at 8:22 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – April 12, 2023