

**Minutes of the (Regular) Meeting of the
Brown Township Board
March 9, 2022**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:05 p.m. on March 9, 2022.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Others in attendance was Sandy Nelson from the Planning Commission.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Paul Wondolowski made a motion to approve the minutes of the February 9, 2022 meeting; Tim Joseph seconded. Motion carried.

6. Reports

Supervisor – Board of Review had their organizational meeting and is getting ready for the March Board of Review on March 15, from 9:00 to 3:00 and March 17, from 3:00 to 9:00. No land use permits at this time. Paul mentioned that the new recycling bins have been working out very well since they don't look like dumpsters and no trash has been dropped off. We may be looking into a new snowplowing service for next year.

Clerk – Deborah Knutson reported that she has been working on how to consolidate some of the banking accounts and will be discussing this further in new business. She also mentioned that there has been new legislation saying that a camera will now need to be put up to monitor the ballot box. If a ballot box will remain, this will have to be looked into for the August election.

Treasurer – Lani Millsap presented financial reports showing check #14044 to #14066 for payments. Total disbursements of \$10,583.70. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$399,860.51. Lani mentioned that she closed out the winter tax season and it went really well.

Assessor – No report at this time.

Planning Commission – Sandy Nelson from the Planning Commission passed out an ORV Ordinance that she drafted. The board will look this over and will pass on to the Attorney in the near future.

7. Old Business

Reimbursements for Marijuana Account – This was still not able to get taken care of this month, so it will have to be tabled again. Tim Joseph made a motion to table the reimbursements for the Marijuana account until next month; Paul Wondolowski seconded. Motion carried.

8. New Business

- a. **Millage Renewal Proposal for Fire and Rescue and Road Construction** – The Board reviewed the proposed language for 2 millage renewal proposals. Fire and Rescue is 1 mill; and Road Construction is 2 mills. Tim Joseph made a motion to accept the language as proposed for the August 2, 2022 Primary Election; Lani Millsap seconded. Motion carried. 5-0 unanimous. See attached proposals.
- b. **Household Hazardous Waste Disposal Program** – This program is held once a year and helps in safe disposal of household hazardous waste. Tim Joseph made a motion to pay \$300 for this program; Paul Wondolowski seconded. Motion carried. 5-0 unanimous.
- c. **Banking – Huntington/PNC Accounts** – After some discussion a motion was made by Deborah Knutson to transfer all Huntington accounts to PNC and close the Huntington accounts. Then transfer funds into the designated accounts; Lani Millsap seconded. Motion carried. 5-0 unanimous.
- d. **Verizon – Phone** – Since the hall does not have office hours, there is no reason to keep the phone active and have this bill every month. Deborah Knutson made a motion to discontinue service with Verizon; Lani Millsap seconded.

Discussion Period

- a. **Manistee Recreation Association** – Deborah Knutson has been in touch with the interim director of the MRA in trying to work out a contract for services to continue giving to the MRA. After talking with the Township Auditor and Township Attorney, it is not feasible to continue giving to this organization.
- b. **Building Codes Inspections** – Paul Adamski is looking into getting a private inspector for building inspections instead of the state inspector. This will be discussed more at an upcoming meeting.

9. Upcoming Events - Next Board Meeting – April 13, 7:00 p.m.

Board of Review – March 15, 9:00 - 3:00 p.m. and March 17, 3:00 – 9:00 p.m.

10. Adjournment – Tim Joseph made a motion to adjourn at 8:34 p.m.; seconded by Paul Wondolowski.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – April 13, 2022