

**Minutes of the (Regular) Meeting of the
Brown Township Board
February 9, 2022**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:01 p.m. on February 9, 2022.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Tim Joseph and Paul Wondolowski were present. Lani Millsap was absent. Others in attendance was Jim Matthews.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

Jim Matthews would like to get flags again for the Veterans graves at the cemeteries in the township. He does this every 2 years. The cost would be \$109.00 for 144 flags. Instead of Jim paying for it directly, it can be invoiced to the Township.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the January 12, 2022 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski has been at the last few Planning Commission meetings. A few things have to be gone through and corrected. No land use permits.

Clerk – Deborah Knutson was finally able to get training for the website. It will be much easier now to keep the website updated and to put the minutes and agenda on. There will also be a new section for notices of things that are going on in the Township. The Parks and Recreation plan was updated on the DNR/Migrants website and now the Township can request a grant in the next four years. The W-2's and 1099s were completed for 2021. She had to reissue a check to Shawn Jacobs because it was lost. The other check was voided.

Treasurer – Deborah Knutson presented financial reports showing check #14019 to #14043 for payments. Total disbursements of \$11,233.93. Tim Joseph made a motion to pay February's bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$375,883.08.

Assessor – No report at this time.

Planning Commission – No report at this time.

7. Old Business

Reimbursements for Marijuana Account – Still no response from the auditor so it will have to be tabled again. Tim Joseph made a motion to table the reimbursements for the Marijuana account until next month; Paul Wondolowski seconded. Motion carried.

8. New Business

- a. **Contractual Agreement for Fire and Medical Protection** – This is for the service from Manistee Township for fire and medical protection. The fee will remain the same from the previous year of \$2,000 and the fee for fire calls will be \$200 for the first hour and \$100 for each additional hour. The fee for medical calls will be \$100. Tim Joseph made a motion to continue the service with Manistee Township for fire and medical protection; Paul Wondolowski seconded. Motion carried.

Discussion Period

- a. **Open Position for Board of Review (Alternate)** – A member of the township has showed interest in the open position for Board of Review. He has been in correspondence with Deborah and sent his resume. Tim Joseph made a motion to appoint Joel Bowman to Board of Review (Alternate); Paul Wondolowski seconded. Motion carried. Paul Adamski will give him the oath when he comes to the next Board of Review meeting and he will take the training when it is available.
- b. **Hall Updates – Flooring/Door** – We only have 1 estimate right now for flooring but Paul will try to get an estimate from Classic Interiors this coming month. Paul and Tim will install a new kitchen door this coming spring.
- c. **Parks and Recreation Grant** – There was discussion about how the grant money could be used. A gazebo or other outside improvements were mentioned or the possibility of a trail or frisbee golf area at the Brown Township property on Schneider Road.

9. Upcoming Events - Next Board Meeting – March 9, 2022, 7:00 p.m.

10. Adjournment – Tim Joseph made a motion to adjourn at 7:51 p.m.; seconded by Paul Wondolowski.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – March 9, 2022