

**Minutes of the (Regular) Meeting of the  
Brown Township Board  
November 13, 2024**

**1. Call to Order**

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:00 p.m. on November 13, 2024.

**2. Roll Call**

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Timothy Joseph - Trustee and Paul Wondolowski – Trustee were present. Josephine and Shane Gillespie were also present.

**3. Approve the Agenda**

Paul Wondolowski made a motion to approve the meeting agenda; Tim Joseph seconded. Motion carried.

**4. Public Comment**

Shane Gillespie came to apply for the position of Board of Appeals (Alternate).

**5. Approval of Minutes from the previous meeting**

Tim Joseph made a motion to approve the minutes of the October 9, 2024 meeting; Paul Wondolowski seconded. Motion carried.

**6. Reports**

**Supervisor** – Paul Adamski reported that he finished the Citizen Planning Class and it was very informative. There is a special use permit on Feldhak Road for an addition on a horse barn (#1471). He has had a few phone calls this month.

**Clerk** – Deborah Knutson reported that the election went really well and there were 388 voters including Absentee ballots and 97 voters came to vote early at the early voting site in Maple Grove Township. Bringing the total to 485 voters.

**Treasurer** – Melissa Hughey reported that summer taxes are still coming in and she will continue to accept tax bills with interest till February 28, 2024. Winter tax bills will be sent out December 1<sup>st</sup>. The newsletter is complete and sent on with the tax bills. She went to the MTA Treasurer’s training this month. She presented financial reports showing checks #14883 to #14907 for payments. Total disbursements of \$16,752.98. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$239,814.44

**Assessor** – No report given.

**Planning Commission** – Tim Joseph reported that the Zoning Ordinance is being revised with a few changes from the attorney and some clarification regarding the river issue. It will allow for a dock and a 4-foot mowing strip. The Zoning Ordinance will be brought to the board in December. There will be no December meeting for the Planning Commission.

**7. New Business**

- a. Insurance Renewal – Deborah Knutson reported that an increase in deductible would only give a credit of \$30 for the year. So, it’s probably not worth it to change the deductible.

Deborah Knutson made a motion to renew the Township's insurance with the MRM agency for \$5,735.00 for the upcoming year; Melissa Hughey seconded. Roll call vote – 5 – yes, 0 – no. Motion carried.

- b. Manistee County Recycling Program – There is no increase for the recycling contract. It remains at \$18 per parcel. Tim Joseph made a motion to renew the Manistee County Recycling contract; Paul Wondolowski seconded.
- c. Snow Removal 2024/2025 – Deborah Knutson reported that it was difficult to find someone in the area for snow plowing the hall. She did find Outdoors LLC that would do it for \$75 a push. Paul Adamski also said Griz's would do it for \$60 a push. We also have Cornerstone who will continue to do it for \$40 a push. Tim Joseph made a motion to accept the bid from Griz's for \$60 a push for the upcoming 2024/2025 winter season; Melissa Hughey seconded. Roll call vote – 5 – yes, 0 – no. Motion carried.

**8. Discussion Period**

- a. Marijuana – All 7 licenses are in compliance. 6 – grow and 1 – processor.

**9. Upcoming Events**

Next Board Meeting – December 11, 2024 at 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:14 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – December 11, 2024