

**Minutes of the (Regular) Meeting of the
Brown Township Board
June 8, 2022**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:00 p.m. on June 8, 2022.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Others in attendance was Renee Mallison from the Manistee County Conservation District.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

See discussion below.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the May 10, 2022 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski presented land use permits on Indian Village Road for a pole barn #1442 and a new home on Farnsworth Road #1443.

Clerk – Deborah Knutson reported that she has had a very busy month working on the ORV Ordinance, Planning Commission Ordinance and By-Laws with the Attorney. She also prepared letters that are to be sent out for the ORV Ordinance. She is working with the accountant to prepare the budget that is coming up at the end of the month. She attended the MTA meeting that was held at Brown Town Hall and found that very interesting. She is starting to prepare for the election that is coming up August 2, 2022. She attended election training and found out from the instructor that adding a drop box that would go into the building would need a security camera put on it. The ballot box would not need one as of now.

Treasurer – Lani Millsap presented financial reports showing check #14119 to #14145 for payments. Total disbursements of \$10,674.31. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$383,360.02. She is getting ready for the summer tax season and the newsletter was completed and will be added in with the bills.

Assessor – No report at this time.

Planning Commission – There was a Public Hearing for a Marijuana grow facility on Chief Road. They were requesting an amendment to add outdoor growing. The amendment was passed. Many interested neighbors came and expressed their concerns.

7. Old Business

Reimbursements for Marijuana Account – This was still not able to get taken care of this month, so it will be tabled again. Tim Joseph made a motion to table the reimbursements for the Marijuana account until next month; Paul Wondolowski seconded. Motion carried. Deborah reported that she made a reimbursement back from the General Fund to the Marijuana Account for Planning Commission members

when the meeting was about Marijuana. She will hopefully be hearing this month how the Auditor wants things done in QuickBooks.

8. New Business

- a. **Proposed ORV Ordinance** – Deborah let the board know that Milarch Road was taken out of the original draft because this is not a closed road for Brown Township according to the Manistee County Road Commission. Also in Section 5, Letter B there was an 8 and 9 that were added. She also explained more of how the Township Board is to appropriate the revenue that would come to the Township. After some discussion Deborah Knutson made a motion for the Township Board to consider for adoption the proposed draft Off Road Vehicle (ORV) Ordinance and that the Township Board schedule a public hearing on the proposed Ordinance for Wednesday, July 13, 2022 at 6:30 p.m. before the Township Board takes action of the proposed Ordinance and that the Township Board instruct the Township Clerk to provide written notice of the public hearing to the various municipal entities in Manistee County as required by MCL 324.81131. Lani Millsap seconded. Roll call vote – 5 -yeahs; 0 – nays; 0 – absent. Motion passed.
- b. **Planning Commission Ordinance** – Deborah mentioned that a Planning Commission Ordinance has probably already been done but she was not able to find one so another one was drafted by the Attorney. The By-Laws were also looked over by the Attorney and he drafted another for the Planning Commission to vote on after the Planning Commission Ordinance is adopted. Tim Joseph made a motion to adopt the Planning Commission Ordinance; Lani Millsap seconded. Roll call vote – 5 – yeahs; 0 – nays; 0 – absent. Motion passed. Deborah did have a concern on Section 10, letter B about the Planning Commission being the one to have the authority to approve the master plan but the Township Board can make a resolution asserting the right to approve or reject the master plan. This will be something the board will discuss further once the master plan nears completion.

9. Discussion Period

- a. **Manistee Conservation District** – Renee Mallison from the Manistee Conservation District gave an update on what the Conservation District is doing in Brown Township. They have partnered with Bay Area Recycling for Charities (BARC) for the upcoming Scrap Tire Event July 23rd from 9:00 a.m. – 12:00 p.m. They will be doing the Household Hazardous Waste event August 20, 2022. She also mentioned the millage that will be on the August 2, 2020 ballot. This allows them to hire more people to do the various things they do in Manistee County. Paul mentioned that Kurt Schindler wrote a letter of resignation from helping the Planning Commission with the Master Plan.

10. Upcoming Events

Budget Meeting – June 20th, 7:00 p.m.
Public Hearing for the ORV Ordinance – July 13th, 6:30 p.m.
Next Board Meeting – July 13th, 7:00 p.m.

11. Adjournment – Tim Joseph made a motion to adjourn at 8:13 p.m.; seconded by Paul Wondolowski.

Minutes recorded by Deborah Knutson, Clerk.
Minutes approved – July 13th, 2022