

# Minutes of a special meeting of the Brown Township Board

## Brown Town Hall – June 19, 2023

The special meeting was called to order by Supervisor Paul Adamski at 6:04 p.m.

**Board Members Attendance:** Present: Paul Adamski, Supervisor; Deborah Knutson, Clerk; Melissa Hughey, Treasurer; Timothy Joseph, Trustee; Paul Wondolowski, Trustee.

**Others in attendance:** None.

The purpose of the meeting is **budget review and planning**.

Revenues from the previous fiscal year were reviewed and discussed.

Expenditures from the previous fiscal year and what is anticipated for the upcoming year were reviewed and discussed. Deborah Knutson mentioned that the Township Board was over because of changing expenses around from the Clerk, like the website and accounting fees. Township Hall was over \$6,510.25 because of the flooring that was purchased for the Hall. Roads were over by \$938.94 because of Lyman Road.

The following line items needed to be amended to create a balance of all line items

<u>Transfer the amount of</u>	<u>from line item</u>	<u>to line item</u>
\$1,317.27	101.253 (Treasurer)	101.101 (Township Board)
\$5,800.00	101.567 (Cemetery)	101.265 (Township Hall)
\$710.25	101.247 (Board of Review)	101.265 (Township Hall)
\$938.94	101.262 (Elections)	101.446 (Roads)

There was a motion made by Deborah Knutson to amend the current fiscal year budget by transferring a total of \$13,258.85 as listed above; seconded by Tim Joseph. Roll call – 5 – yes, 0 - no. Motion carried.

There was a discussion of **salary adjustments**. Deborah Knutson made a motion to increase the **Assessor's** salary to \$12,614 a year, Treasurer's salary to \$9,000 a year, Zoning Administrator's salary to \$5,000 a year, Planning Commission Chair to \$150 a meeting, Planning Commission Secretary to \$125 a meeting, Planning Commission Member to \$100 a meeting, Board of Review Organizational Meeting to \$75 a meeting, Hall Administrator to \$30 a rental, Dump Deputy to \$25 an hour and \$125 a trip; Tim Joseph seconded. Roll call vote 5 – yes, 0 - no. Motion carried.

After the salary increase, the budget was looked over and changes were made for the fiscal year 2023/2024. The changes that were made was \$20,000 more to Roads for the upcoming Lyman Road project and \$2,000 more for Garbage Pickup.

There being no further business, the special meeting was adjourned at 7:03 p.m.