

**Minutes of the (Regular) Meeting of the
Brown Township Board
June 14, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:06 p.m. on June 14, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Paul Wondolowski - Trustee and Tim Joseph – Trustee were present. Also, Sylvester Wood from the Planning Commission was in attendance.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda with the addition of the Budget Meeting on June 19, 2023 at 6:00 p.m. to Upcoming Events; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the May 9, 2023 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that there were 3 Land Use Permits this month. An agricultural building on the corner of Kerry and Kenny Roads (#1455). A 40 x 30 Pole Barn on Chief Road (#1456) and a 32 x 85 pole barn/fruit stand on Chief and Coates Roads (#1457). He also reported that the next part of Lyman Road should be starting the first part of July.

Clerk – Deborah Knutson reported that she received a call from Tom Grier, the Townships attorney, and he just wanted to let us know he hopes to continue working on the Zoning Ordinance in the next 2 weeks. She also reported that she is working with Paula, the Accountant to get ready for the upcoming Budget meeting.

Treasurer – Melissa Hughey presented financial reports showing check #14436 to #14455 for payments. Total disbursements of \$9,021.91. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$432,166.91. Melissa reported that the Newsletter and tax bills have been turned over to the County. She met with Ed Bradford, Onekama Township’s Treasurer and was able to ask him some questions. She also spoke with Jordan from PNC and he is concerned with the amount of money in the General Fund. Some discussion was held about putting some of the money into a money market through Michigan Class. Melissa will look into this further.

Assessor – No report was given.

Planning Commission – Sylvester Wood, Planning Commission Chair, reported that they are almost done with the Master Plan. They will not be holding meetings in July.

7. New Business

- a. Planning Commission – Rockford Map – Sylvester Wood asked if the Township could purchase an e-book map that could be used in the Master Plan for \$42. Deborah Knutson

made a motion to order the Manistee County e-book for the Planning Commission; Paul Wondolowski seconded. Motion passed.

8. Discussion Period

- a. Hall Rental – Melissa Hughey rented the Hall in June and noticed that the Hall really needed to be cleaned when they came to set up. Deborah mentioned that she still hasn't found anyone to come in to periodically clean the Hall. She will call a few places this month to get some estimates.

9. Upcoming Events

Budget Meeting – June 19, 2023 – 6:00 p.m.

Next Board Meeting – July 12, 2023 – 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:22 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – July 12, 2023