

**Minutes of the (Regular) Meeting of the
Brown Township Board
January 11, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:02 p.m. on January 11, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Lani Millsap - Treasurer, Tim Joseph - Trustee and Paul Wondolowski - Trustee were present. Others in attendance were Renee Mallison and Josh Shields from the Manistee Conservation District and Melissa Hughey, Deputy Treasurer.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda with the addition of Manistee County Road Commission to Discussion; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the December 14, 2022 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that he received a Land Use Permit (#1451) for a 30 x 40 hoop building and 28 x 44 barn for cattle on Archer Road.

Clerk – Deborah Knutson reported that she wrote a draft letter that will be sent out to remind Marijuana growers in the Township of when their licenses will expire. She talked with the Township Attorney about writing a letter to PNC to open up the new Perpetual Fund CD. This will be complete once she gives the Attorney approved minutes for December. She also heard from Tony Lamb from the Planning Commission and the changes have been made to the Zoning Ordinance and now it is ready for the Attorney. She is also helping the Board of Review members set up their mandatory training that they take every two years.

Treasurer – Lani Millsap presented financial reports showing check #14302 to #14327 for payments. Total disbursements of \$8,713.83. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$424,278.51. Lani Millsap mentioned that she is training Melissa Hughey, Deputy Treasurer for the Treasurer position. Training is going well and she is very happy with the progress.

Assessor – No report at this time.

Planning Commission – No report at this time.

7. New Business

- a. **Manistee County Recycling Grant – Letter of Support** – Renee Mallison from the Manistee Conservation District came asking for a letter of support for the Manistee County Recycling Grant. The Grant would be used for a 1.2 to 1.4 million permanent recycling location in Onekama. Tim Joseph made a motion to give a letter of support for the Manistee County Recycling Grant; Paul Wondolowski seconded. Roll call vote, 5 – yes, 0 – no. Motion passed.

- b. **Flooring – Haglunds Estimate** – Paul Adamski got the estimate from Haglunds for the vinyl flooring. It was \$13,195.00 which was \$1,700 more than last year. Lani Millsap made a motion to accept the estimate and have Haglunds install the new flooring; Deborah Knutson seconded. Roll call vote, 5 – yes, 0 – no. Motion passed.

8. Discussion Period

- a. **Manistee Conservation District Annual Report** – Josh Fields came to give a report of what the Manistee Conservation District has been doing for the fiscal year of October 1, 2021 to September 30, 2022.
- b. **Manistee County Road Commission** – Paul Adamski reported that he heard from Mark from the Manistee County Road Commission and said that Bear Lake Township may now be on board to complete Lyman Road. The project would cost \$520,000 of which our share would be 25% - \$130,000. We will be updated on this further next month.

9. Upcoming Events

Next Board Meeting – February 8, 2023 – 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:20 p.m.; Deborah Knutson seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – February 8, 2023