

**Minutes of the (Regular) Meeting of the
Brown Township Board
November 9, 2022**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:00 p.m. on November 9, 2022.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Others in attendance were Sandy Nelson from the Planning Commission and Mike Szokola, Manistee County Planning Director.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the October 12, 2022 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that there was a land use permit #1449 for 27 x 56 and 34 x 30 pole buildings on Farnsworth Road and #1450 for a new home on Horseshoe Creek Road.

Clerk – Deborah Knutson reported that the election went well with a total of 414 voters of which 120 were Absentee voters and 394 were in-person voters. She also contacted the Director of MRA (Manistee Recreation Association) to ask if she could come to a meeting in the spring to talk about upcoming programs. Deborah will reach out to Classic Interiors this month to see if they can give a quote on new flooring for the Hall.

Treasurer – Lani Millsap presented financial reports showing check #14249 to #14274 for payments. Total disbursements of \$10,379.50. Tim Joseph made a motion to pay the bills; Deborah Knutson seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$424,884.98. Lani reported that she is getting ready for the Winter Tax Season and the Newsletter is printed and was sent on to the County to add in with the Winter tax bills.

Assessor – No report at this time.

Planning Commission – Sandy Nelson from the Planning Commission reported that the surveys went well at the election and the website has already had 20 responses. They are continuing to work on the Master Plan and they are close to being done.

7. Old Business

Reimbursements for Marijuana Account – This was still not resolved this month. Lani Millsap made a motion to table the reimbursements for the Marijuana account until next month; Tim Joseph seconded. Motion carried.

8. New Business

- a. **Snow Removal Proposals** – There were 3 different proposals that were discussed but it was decided to continue with Cornerstone for \$40 a push. Deborah Knutson made a motion to accept Cornerstone’s proposal; Tim Joseph seconded. Motion carried.

9. Discussion Period

- a. **Zoning Services** – Mike Szokola, Manistee County Planning Director came and explained the services that the Planning Department could provide if we chose to hire them as Zoning Administrator. He explained that Level 1 services are what he thought the Township would need. This will be discussed further with the Township’s Planning Commission.
- b. **Hall Rental** – Lani Millsap mentioned that there was an issue with a Hall renter that did not provide an insurance rider for a rental. It was discussed on how this should be handled in the future.

10. Upcoming Events

Zoning Ordinance Work Meeting – December 5, 2022 – 6:30 p.m.

Next Board Meeting – December 14, 2022 – 7:00 p.m.

- 11. Adjournment** – Tim Joseph made a motion to adjourn at 8:49 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – December 14, 2022