

**Minutes of the (Regular) Meeting of the
Brown Township Board
July 10, 2024**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:00 p.m. on July 10, 2024.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer and Paul Wondolowski – Trustee were present. Also, present Sylvester Wood – Planning Commission Chair, Sandra Nelson – Planning Commission Secretary, Mr. and Mrs. Kovalesky, Mr. and Mrs. Shedd and Dr. Georges Der-Balian. Tim Joseph – Trustee was absent.

3. Approve the Agenda

Paul Wondolowski made a motion to approve the meeting agenda; Melissa Hughey seconded. Motion carried.

4. Public Comment

Mr. Kovalesky went to the Manistee County Road Commission meeting and reported that Collins Road has been getting excessive traffic due to Heritage Farms. They are asking if there is anything the Township can do to improve Collins Road. Paul Adamski will look into what can be done. Mr. Shedd came to ask about what internet options there are in the Township. Paul Adamski will be getting back to them to see if Charter now comes down their road. Dr. Georges Der Balian also came to the meeting to report the traffic on Collins Road and what can be done.

5. Approval of Minutes from the previous meeting

Paul Wondolowski made a motion to approve the minutes of the June 11, 2024 meeting; Melissa Hughey seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported a land use permit for a 29 x 20 detached garage on Bialik Road (#1470). Griz's Sealing will be coming next week to reseal and stripe the parking lot.

Clerk – Deborah Knutson reported that she sent out 88 absentee ballots for the upcoming August election. The Public Accuracy Test is scheduled for July 16th at 11:00 a.m. She called West Michigan Power Wash and got an estimate for about \$500 to power wash the Township Hall. The Marketplace date had to be changed to Saturday, July 27th from 9:00 to 12:00.

Treasurer – Melissa Hughey reported that tax bills went out on July 1st. She's already getting quite a few back so far. She presented financial reports showing check #14774 to #14797 for payments. Total disbursements of \$13,170.52. Paul Wondolowski made a motion to pay the bills; Melissa Hughey seconded. Motion carried. The Treasurer's Report was received showing a current balance of \$515,044.73.

Assessor – No report given.

Planning Commission – Sylvester Wood reported that they will be meeting with LAMBDA for site visits in the near future. He also brought in a letter to the board in regards to the residents that are not conforming to zoning along the Big Manistee River.

7. New Business

- a. Cameras – Manistee Telecom – Deborah Knutson reported she got another estimate from Manistee Telecom for \$1,943.00 but was informed that the previous estimate of \$2,028.00 would be for a better camera. Melissa Hughey made a motion to accept the estimate for \$2,028.00 and have Manistee Telecom install a camera at the Township Hall; Deborah Knutson seconded. Motion carried.
- b. Parking Lot Striping – Deborah Knutson made a motion to have Griz’s Sealing reseal and stripe the Township Hall’s parking lot; Paul Wondolowski seconded. Motion carried.

8. Discussion Period

- a. Marijuana – Paul Adamski will be looking to what can be done to improve Collins Road because of the traffic. All 7 licenses are in compliance.

9. Upcoming Events

Next Board Meeting – August 14, 2024 at 7:00 p.m.
State Primary Election – August 6, 2024

- 10. Adjournment** – Paul Wondolowski made a motion to adjourn at 8:10 p.m.; Deborah Knutson seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.
Minutes approved – August 14, 2024