

**Minutes of the (Regular) Meeting of the
Brown Township Board
April 12, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:03 p.m. on April 12, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey - Treasurer and Paul Wondolowski - Trustee were present. Tim Joseph – Trustee was absent.

3. Approve the Agenda

Paul Wondolowski made a motion to approve the meeting agenda with the addition of Board of Review (Alternate) to New Business; Melissa Hughey seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Paul Wondolowski made a motion to approve the minutes of the March 8, 2023 meeting; Melissa Hughey seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that Board of Review met March 14th and 16th. They had 1 petition on the 14th and 8 petitions on the 16th, totaling 9 in all. There was 1 Land Use Permit (#1453) for a new home on Farnsworth.

Clerk – Deborah Knutson reported that some things were tied up with the bank and other changes with the new Treasurer coming on board. Otherwise, it has been a fairly quiet month.

Treasurer – Melissa Hughey presented financial reports showing check #14382 to #14414 for payments. Total disbursements of \$41,524.64. Paul Wondolowski made a motion to pay the bills; Deborah Knutson seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$436,655.73. Melissa reported that there haven’t been many calls this month. There was also some talk about putting a slot in the side of the building that would go into a locked box in the office, where residents can drop off tax payments for the upcoming summer tax season.

Assessor – No report was given.

Planning Commission – No report was given.

7. New Business

- a. Lawncare Proposal – Cornerstone – There was no price change from the previous year. The Township Hall is \$25, Riverview Cemetery is \$45, Old Schoolhouse Cemetery is \$70 and Clean-up is \$350. Paul Wondolowski made a motion to accept the bid as is; Deborah Knutson seconded. Roll call – 4 - yes, 0 - no and 1 - absent. Motion carried.
- b. Board of Review (Alternate) – Paul Adamski reported that Mark Nelson would be a great asset to Board of Review. Mark came to the last Board of Review meeting and would like to join. Deborah Knutson made a motion to appoint Mark Nelson for Board of Review (Alternate); Paul Wondolowski seconded. Roll call – 4 – yes, 0 – no and 1 – absent. Motion carried. Deborah will get a hold of Jared Litwiller (Assessor) and find out when Mark can take training.

8. Discussion Period

- a. Newsletter – There was discussion about the upcoming Newsletter content that will be included in the summer taxes.

9. Upcoming Events

Next Board Meeting – Tuesday, May 9, 2023 – 7:00 p.m.

10. Adjournment – Melissa Hughey made a motion to adjourn at 7:44 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – May 9, 2023