

**Minutes of the (Regular) Meeting of the
Brown Township Board
May 8, 2024**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:07 p.m. on May 8, 2024.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Paul Wondolowski - Trustee and Tim Joseph – Trustee and Jared Litwiller – Assessor were present.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda with the addition of the MTA meeting to upcoming events; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the April 10, 2024 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that the entryway floor is complete as well as the new toilets being installed. The spring clean up trash day went well. Not a huge turnout but next year it will need to be better advertised. The plan is to keep it the first Saturday of May every year from here on. Land use permit (#1467) for a sauna and wood shed on Kettner Road.

Clerk – Deborah Knutson reported that she attended a Clerk’s meeting on Monday. Most of what was talked about was elections. Some decisions will have to be made as far as maintenance costs pertaining to the 9 days of early voting. Maintenance is very expensive and it was discussed whether to pay a daily amount or hourly. No decisions have been made yet. There will also be training soon for Clerks and Deputies for elections and inspector training will follow. She and Melissa will soon be preparing for the budget meeting at the end of June.

Treasurer – Melissa Hughey reported that she is preparing for the summer tax season. She will need to get the newsletter ready by the end of May for the summer tax bills. She presented financial reports showing check #14722 to #14746 for payments. Total disbursements of \$11,962.65. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$490,903.84.

Assessor – Jared Litwiller reported about the AMAR audit that was completed. There were only 2 things that had to be reviewed in the database. This is an audit that has to be done every 4 to 5 years.

Planning Commission – Tim Joseph reported that there will be a meeting next Monday and a Public Hearing for 3 Marijuana grow facilities. They are still working on the Zoning but are getting very close to the end.

7. New Business

- a. Budget Meeting Date – June 26, 2024 at 10:00 a.m. was set for the Budget meeting.

- b. June Meeting Date – The June meeting date was changed to Tuesday, June 11, 2024 at 7:00 p.m.

8. Discussion Period

- a. Newsletter – Most of what is put in the summer newsletter will be put in again with the addition of more information about the 9 days of early voting that will be available for both the August and November elections.
- b. LAMBDA – CO-2 Storage – Paul Adamski reported that LAMBDA Energy Resources contacted him about the possibility of using old gas fields in Brown Township to store CO-2 deep underground. There will be a meeting held May 15th at 3:30 to answer questions.
- c. Spring Cleanup – Trash Days – As stated before, the Spring Cleanup went well but needs to be advertised better next year since the turnout wasn't as great as expected. Many people said they didn't know it was scheduled. The plans are to keep doing the Spring Cleanup every year and make it the first Saturday in May.
- d. Marijuana – 2 licenses will be expiring in June, so Deborah will be sending out license renewal letters. There will be a Public Hearing May 13th at 6:00 p.m. for 2 new licenses and 1 amendment. All other licenses are in compliance.

9. Upcoming Events

Next Board Meeting – June 11, 2024 at 7:00 p.m.

MTA Dinner – May 22, 2024 at 6:00 p.m. at Maple Grove Community Center.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:39 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – June 11, 2024