

**Minutes of the (Regular) Meeting of the
Brown Township Board
August 9, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:02 p.m. on August 9, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Paul Wondolowski - Trustee and Tim Joseph – Trustee were present.

3. Approve the Agenda

Paul Wondolowski made a motion to approve the meeting agenda; Melissa Hughey seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Paul Wondolowski made a motion to approve the minutes of the July 12, 2023 meeting; Tim Joseph seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that there are no Land Use Permits this month. There are some out but not returned. He talked to the architect about the gazebo and will try to get something to us by the next meeting. The Lyman Road project started yesterday.

Clerk – Deborah Knutson reported that Steam and Squeegee will be coming at the end of the month to clean and that she also got a hold of Rick from the Comfort Center about a new oven for the Township Hall. He quoted the hall at about \$897 for a regular coil top stove in white. New tables for the Hall were ordered from Jackpine.

Treasurer – Melissa Hughey presented financial reports showing check #14479 to #144502 for payments. Total disbursements of \$9,879.47. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$471,129.23. Melissa reported that there is a steady stream of tax payments coming in. Michigan Class is going to be coming to the August MTA meeting if anyone is interested in coming to hear about that opportunity.

Assessor – No report was given.

Planning Commission – Tim Joseph reported that the next Planning Commission meeting will be a special meeting for Heritage Farms. The Master Plan is almost complete.

7. New Business

- a. AT&T – Metro Act Right of Way Permit – Deborah Knutson explained that this is an extension for the already existing Metro Act Permit. Deborah Knutson made a motion to extend the Metro Act Right of Way Permit to December 31, 2028; Paul Wondolowski seconded. Roll call vote – 5 – Yes, 0 – No. Motion carried.

- b. Stove for Hall – The approximate cost of a new stove for the hall will be about \$897. Tim Joseph made a motion to buy a new stove for the hall; Paul Wondolowski seconded. Roll call vote – 5 – Yes, 0 – No. Motion carried.

- 8. Discussion Period**
No discussion at this time.

- 9. Upcoming Events**
Next Board Meeting – September 13, 2023 at 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 7:41 p.m.; Paul Wondolowski seconded.
Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.
Minutes approved – September 13, 2023