

**Minutes of the (Regular) Meeting of the
Brown Township Board
October 11, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:02 p.m. on October 11, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Paul Wondolowski - Trustee and Tim Joseph – Trustee were present as well as Jared Litwiller, Assessor and Karen Tameling, Deputy Treasurer. Melissa Hughey, Treasurer – Absent.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the September 13, 2023 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that he received a land use permit #1461 on US-31 for a house and pole barn and #1462 for a 40 x 100 pole barn on Coates and Tompke Road. He had quite a few phone calls this month.

Clerk – Deborah Knutson reported that the County is still working on the agreement for Election Services for the 9 days of early voting. There have been 3 meetings so far and 1 more coming up to finalize it. Tom Grier called and said he should be able to try to get to the Zoning Ordinance by the end of this month.

Treasurer – Karen Tameling, Deputy Treasurer, presented financial reports showing check #14528 to #14551 for payments. Total disbursements of \$102,325.98. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$457,639.61.

Assessor – Jared Litwiller gave a report on what he has been doing in the last few months. He had an Audit for Assessing for the Township and everything went well.

Planning Commission – Tim Joseph reported that the Planning Commission is getting very close to finishing up the Master Plan. They got a response from the Forest Service and made some changes on their suggestions.

7. New Business

- a. Insurance Renewal – Deborah Knutson reported that the Township’s Insurance with MRM Agency has come up for renewal for \$5,059.00 for the coming year. Last year’s amount was \$4,396.00 and it has gone up \$663.00 more this year. Tim Joseph made a motion to renew with MRM Agency and pay the invoice amount of \$5,059.00; Paul Wondolowski seconded.

Roll call vote 4 – yes, 0 – no, 1 – absent. Motion carried. Deborah will look into other insurance companies for the next year since the amount went up so much this year.

8. Discussion Period

- a. Spring Cleanup – Paul Adamski talked to A.J. from Republic Services and they decided they could do a Spring Cleanup Day the first weekend of May. They will decide later if they will do roll off dumpsters or trucks.

9. Upcoming Events

Next Board Meeting – November 8, 2023 at 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 7:50 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – November 8, 2023