

**Minutes of the (Regular) Meeting of the
Brown Township Board
June 11, 2025**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 6:35 p.m. on June 11, 2025

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Supervisor; Deborah Knutson, Clerk; Melissa Hughey, Treasurer; Timothy Joseph, Trustee; and Paul Wondolowski, Trustee were present. Sylvester Wood, Planning Commission Chair; Brad Kluczynski Manistee County Road Commission Manager; and Neil Somsel were also present.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Melissa Hughey seconded. Motion carried.

4. Public Comment

Neil Somsel was asking for clarification from the board if there were ramifications to a neighboring parcel for violations against the zoning ordinance pertaining to the Big Manistee River Corridor district. Supervisor Paul Adamski responded by saying that the ramification for violating zoning setbacks was that neighboring property owners permitting to build a dock on the river was revoked until the violations were corrected. Once the zoning setback violations were corrected the property owner could reapply for dock land use permit.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the May 14, 2025 meeting; Melissa Hughey seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that there was no land use permits this month. There was a property exchange on River Road. There was a call about a noise complaint but it was resolved. There were a lot of phone calls with questions this month.

Clerk – Deborah Knutson reported that she reached out to Karla from recycling about the recycling dumpsters overflowing this month. It is because of the cardboard trailers being closed. This should be resolved once the trailers are back open. She found a shredding company in Traverse City that we may use in the future. She and Melissa are getting ready for the Budget meeting at the end of the month.

Treasurer – Melissa Hughey reported that she is getting ready for tax season starting July 1st. She presented financial reports showing checks #15067 to #15093 for payments. Total disbursements of \$12,223.46. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current balance of \$281,180.00.

Assessor – No report given.

Planning Commission – Sylvester Wood reported that he received a letter from Dontz/Forrester asking again about a dock. Letters will be going out soon to the owners on the river. The Municipal Infraction Ordinance is still with the attorney. The Junk Ordinance is being reviewed and checked for errors and then it will be passed on the attorney. The Marketplace has gotten more interest but a day of the week has not been picked yet. It is still unsure if it will happen this year.

7. New Business

- a. Road Repair – Road Commission – Brad Kluczynski, manager of the Manistee County Road Commission went over the borderline roads and other roads that needed attention in the next two years. Brad will be getting a list for the board to look over and make a decision on which roads need to be done by next board meeting. Deborah Knutson made a motion to table road repair until next month's meeting; Melissa Hughey seconded. Motion carried.

8. Discussion Period

- a. Budget – The budget is scheduled for June 25th at 10:00 a.m. There was some discussion about some things that need to be considered for the coming fiscal year.
- b. Marijuana – All 7 licenses are in compliance. 6 – grow and 1 – processor. Deborah received the renewal for Blackbird, LLC and she is waiting to receive renewal for Heritage Farms that will expire on June 29th for 2 licenses.

9. Upcoming Events

Next Board Meeting – July 9, 2025 at 6:30 p.m.
Budget Meeting – June 25, 2025 at 10:00 a.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:32 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.
Minutes approved – July 9, 2025