

**Minutes of the (Regular) Meeting of the
Brown Township Board
July 13, 2022**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:05 p.m. on July 13, 2022.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, and Paul Wondolowski were present. Others in attendance were Rob Carson from Networks Northwest, Sandy Nelson from the Planning Commission, Andrew Sebolt and Paul Young.

3. Approve the Agenda

Lani Millsap made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

Andrew Sebolt who is running for State Representative for the 102nd District, reported what he is doing in Manistee County. He is a Manistee native and has worked in local government for 10 years.

5. Approval of Minutes from the previous meeting

Paul Wondolowski made a motion to approve the minutes of the June 8, 2022 meeting; Lani Millsap seconded. Motion carried. Paul Wondolowski made a motion to approve the Special Budget Meeting Minutes for the June 20, 2022 meeting; Lani Millsap seconded. Motion carried. Lani Millsap made a motion to approve the Public Hearing minutes for the June 20, 2022 budget meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski presented a land use permit #1440 on Archer Road for a greenhouse/pole building. Board of Review is going to be meeting on July 19th at 11:00 a.m.

Clerk – Deborah Knutson reported that this month she is getting ready for the August 2nd election sending out applications and now absentee ballots. She has decided to set up a permanent AV list to make it easier for future elections. The Public Accuracy Test was held on July 8th. It went well and no public was present.

Treasurer – Lani Millsap presented financial reports showing check #14146 to #14171 for payments. Total disbursements of \$13,480.37. Paul Wondolowski made a motion to pay the bills; Deborah Knutson seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$500,898.14. Lani Millsap reported that she is in the middle of tax season and printing tax receipts.

Assessor – No report at this time.

Planning Commission – Sandy Nelson reported that the Planning Commission is taking a break for the month of July and will reconvene August 1st. They are working on the Zoning Ordinance

to simplify it and then once that is complete and turned over to the board, they will start on the Master Plan.

7. Old Business

Reimbursements for Marijuana Account – This was still not able to get taken care of this month, so it will be tabled again. Lani Millsap made a motion to table the reimbursements for the Marijuana account until next month; Paul Wondolowski seconded. Motion carried.

8. New Business

- a. **ORV Off-Road Vehicle) Ordinance** – See Public Hearing and Special Meeting Minutes.
- b. **Minger Family Endowment Fund Grant** – Rob Carson from Networks Northwest came and explained the steps of what is needed to apply for the Grant. The first step is to decide what the improvements/additions are. As of now, the idea is to build a gazebo and to get new picnic tables. The second step is to get a cost estimate. Paul Adamski will be getting a hold of the architect who did the handicap ramp. The third step is a match commitment from the Township of 25% and the fourth step is the grant application including the cost estimates. We can apply for this grant April 15th and October 15th. It was decided to wait until the April 15th, 2023 deadline.

9. Discussion Period

10. Upcoming Events

Board of Review – July 19th – 11:00 a.m.

Scrap Tire Event – July 23rd – 9:00 a.m. to 12:00 p.m.

Primary Election – August 2nd - 7:00 a.m. to 8:00 p.m.

Public Hearing for Fire and Rescue and Road Construction millage – August 10th – 7:00 p.m.

Next Board Meeting – August 10th – After Public Hearing

11. Adjournment – Lani Millsap made a motion to adjourn at 8:26 p.m.; seconded Deborah Knutson. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – August 10, 2022