

**Minutes of the (Regular) Meeting of the
Brown Township Board
May 9, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:06 p.m. on May 9, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Paul Wondolowski - Trustee and Tim Joseph – Trustee were present.

3. Approve the Agenda

Paul Wondolowski made a motion to approve the meeting agenda with the addition of the MTA dinner on May 24, 2023 to upcoming events; Tim Joseph seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the April 12, 2023 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that there was 1 Land Use Permit (#1454) for a 24 x 40 pole building on Bialik Road. There were a few calls on Zoning questions this month.

Clerk – Deborah Knutson reported that she talked to Rob Carson from Networks Northwest about what needs to be done to apply for the Manistee County Community Foundation grant this fall. We will need a design and cost for the project and a motion from the board to match at least 10% of the project. This will need to be turned in to Rob by September 1, 2023 in order to file by October 2, 2023. She also talked to the Township attorney to find out how he was doing on the Zoning Ordinance. He thought he would get to it by the end of May.

Treasurer – Melissa Hughey presented financial reports showing check #14415 to #14434 for payments. Total disbursements of \$9,125.26. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$411,905.82. Melissa reported that she’s had a few calls this month. She was also able to talk to a Treasurer friend in the County that is willing to help her out with questions that come up as she is learning.

Assessor – No report was given.

Planning Commission – Tim Joseph reported that the Planning Commission is continuing to work on the Master Plan and it is coming along very well.

7. New Business

- a. Support for Onekama Twp. Fire Equipment Grant – Paul Adamski reported that Dave Meister called from Onekama Township asking if Brown Township would show support in the future for a Safety Grant from the tribe for new fire equipment. Tim Joseph made a motion to support Onekama Township for new fire equipment; Paul Wondolowski seconded.

8. Discussion Period

- a. Newsletter – Melissa Hughey brought the completed newsletter for the board’s review. The only additions were Election Inspectors, Board of Appeal member and Manistee Recreation Association.
- b. Budget Meeting Date – The board discussed when to have the Budget meeting for 2023. The date was set for Monday, June 19th at 6:00 p.m. Deborah Knutson will post and put in the newspaper.

9. Upcoming Events

Next Board Meeting – June 14, 2023 – 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:02 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – June 14, 2023