

**Minutes of the (Regular) Meeting of the  
Brown Township Board  
May 10, 2022**

**1. Call to Order**

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:01 p.m. on May 10, 2022.

**2. Roll Call**

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Others in attendance were Nikki Coons, County Commissioner and Sylvester Wood, Planning Commission Chair.

**3. Approve the Agenda**

Paul Wondolowski made a motion to approve the meeting agenda with the addition of the MTA Meeting on May 25<sup>th</sup> at 7:00 p.m. added to Upcoming Events; Tim Joseph seconded. Motion carried.

**4. Public Comment**

Nikki Coons reported on what she has been doing in the County in her new position as County Commissioner. Sylvester Wood has been getting a lot of positive feedback on the Township website and also great comments on the Supervisor and the Clerk with elections.

**5. Approval of Minutes from the previous meeting**

Tim Joseph made a motion to approve the minutes of the April 13, 2022 meeting; Paul Wondolowski seconded. Motion carried.

**6. Reports**

**Supervisor** – There is a land use permit on River Road for a 16 x 32 portable building #1441. Paul has been getting a lot of phone calls on people interested in having vacation rentals in the township.

**Clerk** – Deborah Knutson reported that the May 3<sup>rd</sup> election went well with 18 Absentee voters and 36 in-person voters. When she turned it in to the County, everything looked great. She is working with the Township Attorney on the ORV Ordinance and should have that ready for the next meeting.

**Treasurer** – Lani Millsap presented financial reports showing check #14094 to #14118 for payments. Total disbursements of \$12,426.62. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$393,940.61. She is getting ready for the summer tax season as well as the newsletter that will be put in with the tax bill.

**Assessor** – No report at this time.

**Planning Commission** – No report at this time.

**7. Old Business**

**Reimbursements for Marijuana Account** – This was still not able to get taken care of this month, so it will have to be tabled again. Lani Millsap made a motion to table the reimbursements for the Marijuana account until next month; Tim Joseph seconded. Motion carried.

**8. New Business**

- a. **Brown Township Planning Commission By-Laws and Appointments** – It was discussed that the Planning Commission members are to have a term of time in office. It is to be a 3-year term. Here are the expiration dates for the board members:  
Sylvester Wood (Chair) – 6-1-2024  
Sandra Nelson (Secretary) – 6-1-2023  
Tony Lamb – 6-1-2025  
Scott Hughey – 6-1-2025  
Tim Joseph – Ex-officio (The term of ex-officio will expire with his/her term on the Township Board)  
Sandy Nelson has drafted By-Laws for the Planning Commission but this will be passed on to the Attorney before they are adopted. Tim Joseph made a motion to approve the dates of the terms for the Planning Commission members; Lani Millsap seconded. Motion carried. Deborah will send over the By-Laws to the Attorney to look over.

**9. Discussion Period**

- a. **Summer Newsletter** – The beginning of June the summer tax bills will be going out and this is when the newsletter will be added with the tax bills. There was conversation on what was to be added to the newsletter such as Hazardous Waste in August, Tire Collection with Bay Area Recycling, Elections in August and November, blight and the upcoming ORV Ordinance. Also, the Planning Commission will be working on the Master Plan.  
There was also discussion on the ORV Ordinance Draft that was received back from the Attorney. There was some concern about Section 7, Letter C about how funds will be dispersed from fines. Deborah will reach out to the Attorney on this and Sylvester Wood will reach out to the Sheriff's department and the County to see how this is handled.

**10. Upcoming Events** – MTA Meeting at the Brown Township Hall – May 25<sup>th</sup>, 7:00 p.m.  
Next Board Meeting – June 8<sup>th</sup>, 7:00 p.m.

**11. Adjournment** – Tim Joseph made a motion to adjourn at 8:00 p.m.; seconded by Paul Wondolowski.

Minutes recorded by Deborah Knutson, Clerk.  
Minutes approved – June 8, 2022