

**Minutes of the (Regular) Meeting of the
Brown Township Board
September 13, 2023**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:04 p.m. on September 13, 2023.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski – Supervisor, Deborah Knutson - Clerk, Melissa Hughey – Treasurer, Paul Wondolowski - Trustee and Tim Joseph – Trustee were present as well as Karen Tameling, Deputy Treasurer and Mike Weed.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the August 9, 2023 meeting; Paul Wondolowski seconded. Motion carried.

6. Reports

Supervisor – Paul Adamski reported that there are quite a few Land Use permits out with people trying to get building projects done before winter. He received #1459 for a 16 x 32 for a storage building on Archer Road and #1460 for a new home on Horseshoe Bend Road. Lyman Road is now complete.

Clerk – Deborah Knutson reported that she will be ordering the stove soon but had to ask if a new cord was needed for the stove. The total price will be \$1,083.32 including new cord and free delivery. She also reported on a meeting that she went to for Clerks pertaining to the plans for 9 days early voting. As of now all Townships will be grouped into 3 precincts.

Treasurer – Melissa Hughey presented financial reports showing check #14503 to #14527 for payments. Total disbursements of \$11,959.05. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer’s Report was received showing a current balance of \$468,041.17. Melissa Hughey reported that there are lots of tax bills coming in. She will hold office hours tomorrow from 9:00 to 5:00 to receive tax payments. She will be out of town for next month’s meeting so will be having her Deputy Treasurer, Karen Tameling sign the checks and be at the next meeting.

Assessor – No report was given.

Planning Commission – Tim Joseph reported that the Planning Commission met at Heritage Farms for their last meeting and took a tour of their grow facility. At the next meeting there will be a Public Hearing in regards to amending the Heritage Farm’s special use permit.

7. New Business

- a. Agreement for Election Services - Deborah Knutson explained that with the 9-day early voting that will start next year, it was discussed that the Township can contract with the

County to have early voting sites. Brown Township will be grouped in with other Townships that will have an early voting site at Maple Grove Township. This contract will be with the County not Maple Grove Township. Tim Joseph made a motion to contract with the County for Election Services; Deborah Knutson seconded. Roll call vote – 5 – Yes, 0 – No. Motion carried.

8. Discussion Period

- a. Michigan Class – Melissa Hughey reported on some information and benefits of investing in Michigan Class. The board first would need to see if they have an Investment Policy, then a Board Resolution, and a linked bank account. Deborah will look to see if an Investment Policy exists and Melissa will reach out to Ed Bradford to see if he can come and answer more of our questions at a future meeting.
- b. Gazebo – Some drawings from the architect were looked over and there was discussion on what would be wanted for a potential gazebo for the Township Hall. This will be discussed again at a future meeting.
- c. Farmer’s Market/Garage Sale - Deborah Knutson mentioned that she had some interest from a community member on possibly starting a Farmer’s Market/Garage Sale opportunity at the Township Hall parking lot. The board mentioned that it might be nice for a committee to be started to set this up. This will be discussed again at a later date once more information is received.
- d. Spring Clean Up Day - Deborah Knutson mentioned that it might be nice to have dumpsters for a spring clean-up garbage day in the spring of next year. Paul will talk to Republic Services to see if this could be arranged for maybe the first week of May 2024.

9. Upcoming Events

Next Board Meeting – October 11, 2023 at 7:00 p.m.

- 10. Adjournment** – Tim Joseph made a motion to adjourn at 8:25 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved – October 11, 2023