

**Minutes of the (Regular) Meeting of the  
Brown Township Board  
August 10, 2022**

**1. Call to Order**

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:07 p.m. on August 10, 2022.

**2. Roll Call**

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, and Paul Wondolowski were present. Others in attendance were Nikki Koons, County Commissioner, Sandy Nelson from the Planning Commission and Jim Morris.

**3. Approve the Agenda**

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

**4. Public Comment**

No public comment.

**5. Approval of Minutes from the previous meeting**

Tim Joseph made a motion to approve the minutes of the July 13, 2022 meeting; Lani Millsap seconded. Motion carried. Lani Millsap made a motion to approve the minutes of the July 13, 2022 Public Hearing and Special Meeting Minutes for the ORV Ordinance; Paul Wondolowski seconded. Motion carried.

**6. Reports**

**Supervisor** – Paul Adamski presented a land use permit #1444 on Kerry Road for a pole barn addition. Paving is done on Lyman Road and the residents are very happy. Board of Review met on July 19<sup>th</sup> and there were 9 petitions. There were 4 corrections, 3 poverty and 2 Veteran exemptions.

**Clerk** – Deborah Knutson reported that this past month was busy getting ready for the August Primary. The election went very well even though they were understaffed. This month she plans to get all the Ordinances on the website.

**Treasurer** – Lani Millsap presented financial reports showing check #14172 to #14191 for payments. Total disbursements of \$9,655.93. Tim Joseph made a motion to pay the bills; Paul Wondolowski seconded. Motion carried. The Treasurer's Report was received showing a current passbook balance of \$490,670.88. Lani Millsap reported that she is busy with the tax season. She put a survey out on Facebook on what improvements or additions the Township residents would like to see in the Township. The only 2 responses she got; the residents were concerned about blight.

**Assessor** – No report at this time.

**Planning Commission** – Sandy Nelson from the Planning Commission handed out a survey that the Planning Commission would like to send out to the Township residents to help with the Master Plan. It was discussed that putting the survey in with the winter tax bill would be the most economical.

## 7. Old Business

**Reimbursements for Marijuana Account** – This was still not able to get taken care of this month, so it will be tabled again. Lani Millsap made a motion to table the reimbursements for the Marijuana account until next month; Tim Joseph seconded. Motion carried.

## 8. New Business

- a. **Operating, Fire and Rescue, Road Construction Millage** – The following resolution was offered by Deborah Knutson that the Brown Township Board hereby resolves to levy under the general Property Tax Act a total of 1.4437 mills for the operation of the township during fiscal year 2022-2023 (July 1 2022 – June 30, 2023); and to levy 1.0000 mills as a regular voted assessment millage designated for fire and rescue service; and further to levy 2.0000 as a regular voted assessment millage designated for road repair, construction and maintenance; Tim Joseph seconded. Roll call vote – Paul Adamski – yes; Deborah Knutson – yes; Lani Millsap – yes; Tim Joseph – yes; Paul Wondolowski – yes. Resolution passed.
- b. **Road Maintenance** – The Manistee County Road Commission has asked that the Township pick roads that need some improvement in the Township. Once we have a list of roads the Road Commission will go out and assess the roads on what needs to be done and get cost estimates. Leckrone, Kerry and Kenny Roads were a concern but over the next month the Board will get out and see what roads are the biggest concern.
- c. **Tree Trimming and Removal for Shoolhouse Cemetery Estimate** - Smitty's Tree Service gave an estimate of \$2,400 for cutting down dead trees and low hanging branches in Schoolhouse Cemetery. There is also about 5 stumps that they can grind up for \$40 a stump. Tim Joseph made a motion to hire Smitty's Tree Service for the estimated amounts; Paul Wondolowski seconded. Motion carried.
- d. **Cemetery Committee** – It was discussed that a Cemetery Committee should be appointed to discuss what policies there are for the cemeteries and if there is need for an Ordinance to show what is allowed in the Township Cemeteries. So far Lani Millsap, Pam Tompke and Deborah Knutson have volunteered for the Committee. A fourth member from the Planning Commission would be a nice addition. The Board will address this again next month and appoint a committee.

## 9. Discussion Period

- a. **Hall Improvements** – It was discussed that the flooring in the Hall is the biggest priority in Hall improvements at this time. An estimate was already given from Haglund's. Tim Joseph will check in with Classic Interiors to see if they can give us an estimate.

## 10. Upcoming Events

Hazardous Waste Event – August 20<sup>th</sup> – 9:00 a.m. to 1:00 p.m.  
Next Board Meeting – September 14<sup>th</sup> – 7:00 p.m.

11. **Adjournment** – Tim Joseph made a motion to adjourn at 8:19 p.m.; Paul Wondolowski seconded. Meeting adjourned.

Minutes recorded by Deborah Knutson, Clerk.  
Minutes approved – September 14, 2022