

**Minutes of the (Regular) Meeting of the
Brown Township Board
October 13th, 2021**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board to order at 7:05 p.m. on October 13th, 2021.

2. Roll Call

Paul Adamski conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Others in attendance were Melissa Skiendziel and Jeff Gowan from the MRM Agency, Sarah Archer from the recycling program, Pam Tompke the Sexton and Wanda Joseph.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Paul Wondolowski seconded. Motion carried.

4. Public Comment

No public comment.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the September 8th, 2021 minutes; Lani Millsap seconded.

6. Reports

Supervisor - Paul Adamski reported that he and Lani went to the Summit meeting on the 16th and they also went to the MTA dinner along with Paul Wondolowski on September 22nd at Dickson Township. There was only 1 special use permit (#1437) for a deck on Siegfried Road. There is an old Cemetery that is in the Township that needs some clean up and finding out where the road is located. He went to the tire recycling event and 900 tires were collected which was half of what used to come in.

Clerk - Deborah Knutson reported that the Public Accuracy Test was held last Friday. No public attended. She is preparing for the upcoming election on November 2nd.

Treasurer - Lani Millsap presented financial reports showing check #13909 to #13934 for payments. Total disbursements of \$16,319.57. Tim Joseph made a motion to pay October's bills; Paul Wondolowski seconded. Motion passed. The Treasurer's Report was received showing a current passbook balance of \$315,609.04. She also reported that she is getting ready to send out winter tax bills.

Planning Commission - Tim Joseph reported that they are continuing to go through the ordinance systemically and quickly.

7. New Business

- a. Burial Proposal - Pam Tompke, the Sexton for the township came to address the board on behalf of John Fisk, Manistee Township resident. Township cemeteries are for residents only but he would like an exception made for plots in Riverview Cemetery. His property is right on the line of Manistee and Brown Townships and he has relatives buried in Schoolhouse Cemetery. He would like 2 lots, which consist of 4 graves each, totaling 8 graves. After some discussion, Tim Joseph made a motion to allow John Fisk to buy 2 lots in Riverview Cemetery; Paul Wondolowski seconded.
- b. Manistee County Recycling Renewal - Sarah Archer from Manistee County Recycling program came and reported that she will be retiring at the end of December after 10 years of service. There will be a new vendor starting in January. The new company is GFL out of Traverse City. Brown Township made up 11% of the volume, which is quite a bit for a small township. The fees have remained the same at \$18 a resident for the year. Tim Joseph made a motion to renew with the Manistee County Recycling program for the upcoming year; Paul Wondolowski seconded.
- c. Insurance Renewal - Melissa Skiendziel came from the MRM agency with the renewal for our insurance plan. It has gone up a little to \$4,051 which is good considering the huge increases of insurance in the last year. The coverages will stay the same and they've added HR Muni a human resources hotline that we are able to use at any time.

She also explained that there are grant options that we can apply for which include cameras, lighting, playground equipment, ground covering and many other things. We can apply for up to \$5,000 twice a year. Deborah Knutson made a motion to renew with the MRM agency for insurance for the upcoming year; Tim Joseph seconded.
- d. Cornerstone Proposal - Tim Joseph made a motion to accept the proposal for the coming winter snow removal with Cornerstone; Paul Wondolowski seconded.

8. Discussion Period

There was some discussion about how to get input from the community on allowing ORV's in the township. It was decided that a paragraph be put in the newsletter about it and for residents to contact the Clerk with their feelings about ORV's

9. Upcoming Events - Next Board Meeting - November 10th, 2021 7:00 p.m.

10. Adjournment - Tim Joseph made a motion to adjourn the meeting at 8:27 p.m.; seconded by Paul Wondolowski.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved - November 10th, 2021