

**Minutes of the (Regular) Meeting of the  
Brown Township Board  
February 10<sup>th</sup>, 2021**

**1. Call to Order**

Paul Adamski called the regular business meeting of the Brown Township board at 7:01p.m. on February 10<sup>th</sup>, 2021. The meeting was held via conference call due to Covid-19 restrictions.

**2. Roll Call**

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present, along with Nikki Coons, County Commissioner.

**3. Approve the Agenda**

Tim Joseph motioned to approve the meeting agenda as presented; Lani Millsap seconded.

**4. Public Comment**

Nikki Koons introduced herself and said she was there to observe and to message her if she is needed.

**5. Approval of Minutes from the previous meeting**

Tim Joseph motioned to approve the minutes of the January 13<sup>th</sup>, 2021 minutes as presented. Paul Wondolowski seconded.

**6. Reports**

**Supervisor** – Paul Adamski reported that there were no land use permits this month. He announced that an organizational meeting for Board of Review will be held March 2<sup>nd</sup> at 11:30. Board of Review will be held March 10<sup>th</sup> from 9:00 – 3:00 and March 11<sup>th</sup> from 3:00 to 9:00.

**Clerk** – Deborah Knutson reported that she did QVF (Qualified Voter File) training this month and started working in and maintaining QVF. She also reported that she was continuing to learn more in Quickbooks. This month's checks had a default date of February 1<sup>st</sup> instead of February 10<sup>th</sup> but this should not be a problem for accounting reasons.

**Treasurer** – Lani Millsap presented financial reports showing check #13708 to #13735 for payments. Total disbursements of \$10,336.23. Tim Joseph made a motion to pay February's bills; Paul Wondolowski seconded. The Treasurer's Report was received showing a current passbook balance of \$280,723.22.

**7. Old Business**

- a. Township Website – Deborah Knutson will reach out to Mark at MS Creative and see if he is interested in coming to March's meeting to present their services for a website for the Township. Deborah Knutson made a motion to table this item until next month's meeting; Lani Millsap seconded it.

## 8. New Business

- a. Manistee Township Contractual Agreement for Fire/Medical Protection – Tim Joseph made a motion to continue having Manistee Township be available for Fire and Medical protection for Brown Township and to pay \$2,000 for this service; Paul Wondolowski seconded.
- b. Manistee County Park and Recreation Plan – The contribution from Brown Township to be included in the plan is \$1,000. Otherwise, to be included later would be a lot more. Tim Joseph moved to adopt the resolution of support for the Manistee County Park and Recreation Plan for 2021-2027 for \$1,000; Paul Wondowloski seconded. Roll call vote 5-0. Resolution passed.
- c. Household Hazardous Waste Disposal Program – This program is held once a year and helps in safe disposal of household hazardous waste. Tim Joseph made a motion to pay the requested amount of \$300.00 to Mason-Lake Conservation District for 2021; Paul Wondolowski seconded.
- d. Manistee Recreation Association Contribution – Paul Adamski reported that due to lasts years low participation MRA has requested a contribution amount between \$1,402.79 and \$1,543.06. Paul was able to speak with someone from MRA and they said because of the low participation this year due to Covid-19, the same donation from last year’s amount of \$900.00 would be fine. After some discussion, an amount of \$1,200 was thought to be appropriate for the donation for 2021. Deborah Knutson made a motion to contribute \$1,200 to the Manistee Recreation Association for 2021; Tim Joseph seconded. Roll call vote 5-0. Motion passed.
- e. Appointment for Board of Appeals and Board of Review (Alternate) – Paul Adamski suggested that this be posted for a month and published in the newspaper for a day to see if there is any interest in these positions that are needed for the township. Tim Joseph tabled this until next months meeting; Deborah Knutson seconded.

9. **Discussion Period** – Lani Millsap reported that she has tried to open up a separate account for the Marijuana fund at Filer Credit Union. It has been difficult to open up this account so far because Marijuana is not federally legal at this point. She will continue to investigate how she can set up this account and at what bank or credit union.

Paul Adamski reported that someone approached him about buying the Schneider road property from the township. Paul said he is going to have a forester come and see if it should be harvested again in the near future before any decisions are made.

## 10. Upcoming Events

Next Board Meeting: March 10th, 2021, 7:00 p.m.

Board of Review Organizational Meeting – March 2<sup>nd</sup>, at 11:30 a.m.

Board of Review – March 10<sup>th</sup>, 9:00 – 3:00 and March 11<sup>th</sup>, 3:00 – 9:00

11. **Adjournment** – Tim Joseph made a motion to adjourn the meeting at 7:51 p.m.; seconded by Paul Wondolowski

Minutes recorded by Deborah Knutson, Clerk.