

**Minutes of the (Regular) Meeting of the
Brown Township Board
August 11th, 2021**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board at 7:00 p.m. on August 11th, 2021 at Brown Township Hall.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Jim and Debbie Shedd and Robert Kenny were also present

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda; Lani Millsap seconded. Motion carried.

4. Public Comment

Jim Shedd made concerns about the Marijuana Ordinance allowing outdoor growing and thinks that indoor grow facilities would be better with no smell and safer for the community.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the July 14th, 2021 minutes; Paul Wondolowski seconded.

6. Reports

Supervisor - Paul Adamski reported that Board of Review was held on July 14th at 10:30. There was a Poverty Exemption and 2 PRE's. Two things were tabled until December's meeting. There is one application out for a new home. He visited the home on Bialik Road and the garbage and stuff in the yard was cleaned up.

Clerk - Deborah Knutson reported that the August 3rd election went really well. There were no absentee voters and about 30 in person voters. There will also be an upcoming election November 2nd. There is a new printer in the hall that will now be better for scanning in documents. Deborah wanted to use the old printer at her home office but was not able to get it to work, so she bought a new printer for her home office. This will make her job much easier.

Treasurer - Lani Millsap presented financial reports showing check #13858 to #13885 for payments. Total disbursements of \$12,249.97. Tim Joseph made a motion to pay July's bills; Paul Wondolowski seconded. Motion passed. The Treasurer's Report was received showing a current passbook balance of \$313,602.18. Lani Millsap mentioned that she is in the middle of tax season and so far, it's been pretty slow. She has spent a lot of time in QuickBooks and is also getting ready for the audit in October.

Planning Commission - Tim Joseph reported that the Planning Commission is continuing to work through the zoning ordinance and it should probably take about 2 more months to finish. Then they will be starting to update the master plan. He also mentioned that they ran into some issues with one of the Marijuana special use permits. They will be touring this facility August 16th.

7. New Business

- a. Principles of Governance - Deborah Knutson received a Principles of Governance from the Michigan Township Association that was something that could be signed by the board members and framed to be displayed at the hall. This was signed and will be framed.
- b. Spectrum Broadband Contract - Spectrum (Charter) was awarded money from the government to put in service on River Road and Chief Lake areas. This was discovered from the 2020 Census showing no internet service for these areas. They are asking for permission from the Township to have access to the easements to install fiber optic lines. After some discussion it was decided to wait until we have more information. Deborah Knutson tabled the Spectrum Broadband Contract until we have further information; Paul Wondolowski seconded.

8. Discussion Period

- a. Township Records - Deborah Knutson shared some concern about Township Documents being organized and protected. She looked into getting a fire safe for keeping digital records safe, such as flash drives backing up important documents. After some discussion the board agreed that better organization is needed and she will be looking into getting a fire safe in the near future.

9. Upcoming Events - Next Board Meeting - September 8th, 2021, 7:00 p.m.

10. Adjournment - Tim Joseph made a motion to adjourn the meeting at 7:48 p.m.; seconded by Paul Wondolowski.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved - 9-8-21