

**Minutes of the (Regular) Meeting of the
Brown Township Board
July 14th, 2021**

1. Call to Order

Paul Adamski called the regular business meeting of the Brown Township board at 7:03 p.m. on July 14th, 2021 at Brown Township Hall.

2. Roll Call

Deborah Knutson conducted a roll call: Paul Adamski, Deborah Knutson, Lani Millsap, Tim Joseph and Paul Wondolowski were present. Tony Lamb from the Planning Commission was also present.

3. Approve the Agenda

Tim Joseph made a motion to approve the meeting agenda with the addition of Broadband internet added to New Business; Lani Millsap seconded. Motion carried.

4. Public Comment

Tony Lamb mentioned that the Planning Commission is looking to acquire a signed copy of the Marijuana ordinance. Deborah Knutson was able to provide a copy for them.

5. Approval of Minutes from the previous meeting

Tim Joseph made a motion to approve the minutes of the June 9th, 2021 minutes with the correction of Indian Trail Road changed to Indian Village Road. Paul Wondolowski seconded. Motion carried. Tim Joseph made a motion to approve the special meeting on June 26th, at 10:00 a.m. Lani Millsap seconded. Motion carried.

6. Reports

Supervisor - Paul Adamski reported that he was notified that there is a possible abandoned home on Bialik road where garbage has been thrown out on the lawn. He has been in touch with the Health Department and will keep checking to see if the owners can be reached. He has a land use permit (#1434) from Calvin Lutz for an outbuilding on Collins Road. There is a shipping container on Kerry Road that is clearly not following setbacks. This will be looked into further.

Clerk - Deborah Knutson reported that the Brown Township Website was launched on June 29th. The web address is www.browntownshipmi.com. The Public Accuracy Test that was held on June 30th went well and no one from the public came. She has bought a new printer/copier for the office that has a better scanner so that the Ordinances can be scanned in for the website and so that a digital copy can be kept. She would like to have the old copier for her home office. There were 2 Dickson Township runs this month.

Treasurer - Lani Millsap presented financial reports showing check #13832 to #13857 for payments. Total disbursements of \$11,370.76. Tim Joseph made a motion to pay

July's bills; Paul Wondolowski seconded. Motion passed. The Treasurer's Report was received showing a current passbook balance of \$324,209.92. Lani Millsap mentioned that the Tax Relief Money should be coming in soon.

Planning Commission - Tim Joseph was not at the last PC meeting. Paul Adamski mentioned that an issue with zoning arose with Jesse Rose's Special Use Permit pertaining to the River Corridor District. Amending the Zoning map may resolve this issue. For the meantime the Public Hearing will be put on hold.

7. New Business

- a. Tobin & Co. Engagement Letter - The letter states that the audit will not exceed \$2,400 for the year ended June 30, 2021 and out of pocket costs will not exceed \$200.00. They will also prepare the State Form F-65, and their fee for preparing it is \$300.00. Lani Millsap made a motion to accept the proposal from Tobin & Co. but not to exceed \$2,900. Tim Joseph Seconded. Motion carried.
 - b. Salary Schedule Additions - Deborah Knutson made a motion to continue paying the Sexton position \$75 a month. Tim Joseph seconded. Motion carried. Deborah Knutson mentioned that training should be added to Additional Board Approved Meetings on the Salary Schedule. Extra meetings and trainings should always be brought before the board first for approval. Deb Knutson made a motion to add Additional Board Approved Training for \$75 per training. Tim Joseph seconded. Motion carried.
 - c. Broadband Internet - Last month Steve Fosdick from Connect Manistee mentioned that the Township could send a letter of support for a feasibility study for broadband internet. After some discussion Deborah Knutson made a motion to send a letter of support. Lani Millsap seconded. Motion carried.
8. **Discussion Period** - Paul Adamski mentioned that he will be looking into getting more estimates for the Brown Township property on Schneider Road. Deborah Knutson made a suggestion for having a disc golf course on the property. This would probably require maintenance by the township but Deborah may contact other townships to ask more about this. Deborah Knutson mentioned that Sandra Nelson from the Planning Commission e-mailed over a tentative survey for ORV's. This could possibly be sent out with the Winter tax bill. Paul Adamski read the Letter from the DEQ regarding the gas/oil site on Collins Road. It is now locked and secured. It is unclear whether the site will be operational again in the future. Paul Wondolowski went to last month's MTA meeting but there was no Quorum so most of what was mentioned was old news.
9. **Upcoming Events** - Board of Review - July 20th, 2021, 10:30 a.m.
Election - August 3rd (For WSCC millage)
Next Board Meeting - August 11th, 2021, 7:00 p.m.
10. **Adjournment** - Tim Joseph made a motion to adjourn the meeting at 8:39 p.m.

Minutes recorded by Deborah Knutson, Clerk.

Minutes approved - 8-11-21